

GRANDE GENEVA CONDOMINIUM ASSOCIATION
APPLICATION FOR LONG/SHORT TERM LEASE

In order to expedite processing, complete application (please print) and submit with the following:

- 1) **The landlord / leasing agent must submit a mandatory national criminal history check with each application. (All adults occupying the unit must be named on the lease and are required to have a national criminal background check submitted.)**
- 2) Acceptable website for background check: www.sentrylink.com
- 3) **Copy of signed lease between parties** – to protect the unit owner all leases should state that they are subject to Board approval.
- 4) **Application Fee - Check for \$150.00 payable to Grande Geneva (Non-Refundable) -CHECKS NOT ACCEPTED FROM LESSEE-**
- 5) **Lease Processing Fee - Check for \$250 Made payable to the Dunes POA (Non-Refundable) -CHECKS NOT ACCEPTED FROM LESSEE-**
- 6) **Check for \$22.00 made payable to Dunes of Naples POA for each vehicle registered (Non-Refundable) -CHECKS NOT ACCEPTED FROM LESSEE-**
- 7) **Tenant must present a copy of the lease to guard upon arrival for access to the Dunes property.**
- 8) **Applications must be submitted at least 20 days prior to the beginning of the lease period. Applications will not be accepted for consideration unless all required materials are present including payment of fees and background checks.**

Return to: Grande Preserve Management
280 Grande Way, Naples, Fl. 34110
Office: 239-592-0989
grandepreserve@duneofnaples.com

NOTE:

- 1) **No lease shall be for less than the entire unit and shall be for a minimum of 30 days.**
- 2) **Renters are not permitted to have pets.**

*Is lease applicant a person serving as a member of the United States Armed Forces on **active** duty, or state active duty, a member of the Florida National Guard, or a member of the United States Reserve Forces?"

_____ YES _____ NO

UNIT NUMBER _____ OWNER(S) OF UNIT: _____

LEASE PERIOD: FROM _____ TO _____

APPLICANT(S) (TENANT)(S) NAME: _____

ADDRESS _____ City _____ State _____ Zip _____

EMAIL- _____ CELL _____

EMAIL - _____ CELL _____

IF YOU EXPECT GUEST DURING YOUR TERM OF LEASE, PLEASE STATE THEIR NAMES:

PERSON TO BE NOTIFIED IN CASE OF EMERGENCY:

NAME: _____ PHONE # _____

EMAIL: _____

IF LEASE IS BEING HANDLED THROUGH AN AGENT:

Firm Handling Lease: _____

Agent: _____ Cell Phone: _____

Email Address _____

IMPORTANT: No gate access or beach passes will be issued without prior Board approval of this document. This application must be submitted to the management office for approval.

***DUES ON UNIT MUST BE CURRENT AT LEASE APPROVAL AND DURING TENANT OCCUPANCY.**

Owner Signature _____ **Date:** _____

I HAVE READ AND AGREE TO COMPLY WITH THE RULES AND REGULATIONS BY-LAWS FOR THE GRANDE GENEVA CONDOMINIUM ASSOCIATION (OWNER IS RESPONSIBLE TO FURNISH A COPY OF ABOVE TO RENTERS)

Applicant Signature _____ **Date:** _____

Office use only:

The above application is: ☐ APPROVED ☐ DISAPPROVED

Dated this _____ Day of _____ 20____

For the Grande Geneva Condominium Association Title: _____

VEHICLE/TRANSPONDER INFORMATION

Please complete application (please print) and submit with the following:

- 1) Attach a copy of the vehicle registration.
- 2) If renting a vehicle: Supply or attach a copy of the rental car agreement
- 3) Check payable to: Dunes of Naples POA (\$22.00 per vehicle)
- 4) When approved, transponder decals will be affixed at the security gate.

NOTE: Transponders are valid ONLY for the registered length of stay at the Dunes.

-PLEASE ALLOW 3 BUSINESS DAYS FOR PROCESSING-

TENANT NAME: _____ **BLD. & UNIT#** _____

CELL PHONE #'s _____

Vehicle # 1 – Make _____ Model _____ Year _____

Color _____ License Plate Number _____ State _____

Vehicle # 2 – Make _____ Model _____ Year _____

Color _____ License Plate Number _____ State _____

Office use only:

Transponder # _____ **Vehicle #2** _____

Valid Dates: _____ **to** _____

Information about the Grande Geneva for Guests & Renters

We hope your stay at the Grande Geneva is enjoyable and that you will return or become an owner. In addition to the Grand Preserve concierge building and the Plantation Club, the Geneva has a number of amenities within the building available for your use. These include the fitness room, the pool, the grill and the club room which are all located on the lobby level. There is also a bicycle storage room in the lower garage. The lower garage is equipped with an air pump and a vacuum located on the east wall. When using any of the facilities, please note the following:

- Pool hours for swimming are from sunrise to dusk. 10:00 P.M. is the pool area closing hour.
- Gas barbecuing is only allowed on the grill at the pool. It is equipped with grilling utensils.
- Refuse and garbage should be bagged and deposited in the chute located in the back hall of the unit. Please refrain from using the chute before 8am or after 10pm. Garbage that cannot fit in the chute should be bagged and placed in the containers in the garbage rooms in the lower garage.
- Grocery and luggage carts are available in both the plaza and lower garages. Please be considerate of other residents and return the carts to the designated areas in the garage immediately after use. The service elevators are to be used to transport the carts.
- In consideration of the neighboring units, please refrain from operating the hurricane shutters before 8am or after 10pm except in an emergency.
- Each unit has 2 designated parking spaces for your car(s). The parking spaces on the plaza level at the main entrance are for visitors only. Please **do not** use the visitor parking in lieu of your designated parking spaces
- Only unit owners can have pets. **Renters cannot.**
- If renters/occupants of a unit will be absent from the unit for a period of 24 hours, the renters/occupants must shut off the main water valve to the unit. The valve is located in the unit's service hall utility room, above the water heater. If the renters/occupants fail to shut off the main water valve, and there is damage to the unit, any other unit or common areas, the Owner(s) and the tenants/occupants, will be responsible for the damage.

Enjoy your stay. If you have any questions, please contact the Grande Preserve Concierge Center by calling (239)592-0989. The Concierge Center is located on the immediate left as you enter the Grande Preserve gates.

The Grande Geneva Board

Lessee Signature: _____ **Date:** _____