



OPEN HOUSE RULES & REGULATIONS

- All Agents or Owners holding an Open House **MUST** be in the Residence.
- All open house requests **must** be received no later than the Thursday prior to the open house- late submissions will not be accepted.

Flyers are prepared by the Grande Preserve Concierge Center Staff Friday morning and taken to the gatehouse.

- The following information needs to be provided:
 1. The words "Open House" must be included in the subject line when emailing the request. Please complete the template provided with the information below.
 2. Indicate the day(s) & date(s) for the open house.
 3. Address of Property, unit number and association name being held open.
 4. List Price (this is optional).
 5. Agents name, telephone number, and company name who will be holding the open house (this includes the host- if applies).
 6. Must have a person in all open houses during the Open House Hours.
- Realtors / Agents are **NOT** permitted to take additional flyers to the guard for distribution and/or change the existing ones created by the Concierge staff.
- Realtors / Agents are prohibited from waiting in the lobby or common areas for potential buyers.
- **Dunes staff will place an Open House sign at the bottom of the drive Saturday & Sunday 1:00pm-4:00pm.**
- Additional signs and flyers are **Prohibited**.
- **NO Signage is to be placed / displayed on the Dunes property.**

This includes taping of signs/ instructions:

- To doors
- Directory call buttons
- Elevators (inside or out)
- ETC....

Please contact the Grande Preserve Concierge Center with any inquiries (239) 592-0989

Email to: grandepreserve@dunesofnaples.com

Thank you for your cooperation