

**DUNES OF NAPLES II CONDOMINIUM ASSOCIATION**  
**APPLICATION FOR LONG/SHORT TERM LEASE**

IN ORDER TO EXPEDITE PROCESSING, COMPLETE APPLICATION (PLEASE PRINT)  
AND SUBMIT WITH THE FOLLOWING:

- 1) **The landlord / leasing agent must submit a mandatory criminal background check with each application. (All names appearing on the rental lease as the lessee/ tenant are required to have a background check submitted.)**
- 2) **Copy of signed lease between parties** – to protect the unit owner all leases should state that they are subject to Board approval.
- 3) **Check for \$350.00 payable to Dunes of Naples II Condominium Association (Non-Refundable) -CHECKS NOT ACCEPTED FROM LESSEE-**  
(This fee represents \$100 application fee and a \$250 POA lease processing fee)
- 4) **Check for \$22.00 made payable to Dunes of Naples POA for each vehicle registered -CHECKS NOT ACCEPTED FROM LESSEE-**
- 5) **Tenant must present a copy of the lease to guard upon arrival for access to the Dunes property.**
- 6) **Applications must be submitted at least 20 days prior to the beginning of the lease period. Applications will not be accepted for consideration unless all required materials are present including payment of fees and background checks.**

**Return to: Dunes Site Management**  
**Attn: Nicole Lynn**  
**310 Dunes Blvd, Naples, FL 34110**  
**Office 239-593-8060**

**NOTE:**

**NO LEASE SHALL BE FOR LESS THAN THE ENTIRE UNIT AND SHALL BE FOR A MINIMUM OF 30 DAYS.**  
**RENTERS ARE NOT PERMITTED TO HAVE PETS**  
**NO SMOKING IN COMMON AREAS OR LIMITED COMMON AREAS (IE: LANAIS, POOL, GARAGE)**

\*Is lease applicant a person serving as a member of the United States Armed Forces on active duty, or state active duty, a member of the Florida National guard, or a member of the United States Reserve Forces?"    \_\_\_\_\_ YES    \_\_\_\_\_ NO

UNIT NUMBER \_\_\_\_\_ OWNER(S) OF UNIT: \_\_\_\_\_

LEASE PERIOD: FROM \_\_\_\_\_ TO \_\_\_\_\_

APPLICANT(S) NAME (TENANT) \_\_\_\_\_

ADDRESS \_\_\_\_\_ - \_\_\_\_\_  
CITY STATE ZIP

EMAIL \_\_\_\_\_ CELL \_\_\_\_\_

IF YOU EXPECT GUEST DURING YOUR TERM OF LEASE, PLEASE STATE THEIR NAMES:  
\_\_\_\_\_

PERSON TO BE NOTIFIED IN CASE OF EMERGENCY:  
NAME: \_\_\_\_\_ PHONE # \_\_\_\_\_  
EMAIL \_\_\_\_\_

If lease is being handled through an agent:

Firm Handling Lease: \_\_\_\_\_

Agent: \_\_\_\_\_ Cell Phone \_\_\_\_\_

email: \_\_\_\_\_

**\*DUES ON UNIT MUST BE CURRENT AT LEASE APPROVAL AND DURING TENANT OCCUPANCY.**

Owner Signature \_\_\_\_\_ Date: \_\_\_\_\_

**I HAVE READ AND AGREE TO COMPLY WITH THE RULES AND REGULATIONS BY-LAWS FOR DUNES OF NAPLES II CONDOMINIUM ASSOCIATION (OWNER IS RESPONSIBLE TO FURNISH A COPY OF ABOVE TO RENTERS)**

Applicant Signature \_\_\_\_\_ Date: \_\_\_\_\_

The above application is:  APPROVED  DISAPPROVED

Dated this \_\_\_\_\_ Day of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
Dunes of Naples II Condominium Association

**VEHICLE/TRANSPONDER INFORMATION**  
**PLEASE COMPLETE APPLICATION (PLEASE PRINT)**  
**AND SUBMIT WITH THE FOLLOWING:**

- 1) **Attach a copy of the vehicle registration.**
- 2) **If renting a vehicle: Supply or attach a copy of the rental car agreement**
- 3) **Check payable to: Dunes of Naples POA (\$22.00 per vehicle)**
- 4) **When approved, transponder decals will be affixed at the security gate.**

**NOTE: Transponders are valid ONLY for the registered length of stay at the Dunes.**

**-PLEASE ALLOW 3 BUSINESS DAYS FOR PROCESSING-**

**Vehicle # 1** – Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_

Color \_\_\_\_\_ License Plate Number \_\_\_\_\_ State \_\_\_\_\_

**Vehicle # 1** – Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_

Color \_\_\_\_\_ License Plate Number \_\_\_\_\_ State \_\_\_\_\_

Office use only:

**Transponder #** \_\_\_\_\_ **Vehicle #2** \_\_\_\_\_

**Valid Dates:** \_\_\_\_\_ **to** \_\_\_\_\_



To better assist a person with a disability, visual, hearing or mobility impairment in evacuating the building, it is recommended that those individuals inform Site Management of their needs for assistance. A list of those individuals will be displayed and incorporated into the Building Fire Safety Plan (the list is displayed at the fire display panel). It is the obligation and responsibility of the individual to disclose the necessary information to the Site Management Office 239-593-8060 or email [sitemanagement@dunesofnaples.com](mailto:sitemanagement@dunesofnaples.com). Please supply the office with your name, building and unit number, dates in residence and disability or impairment. If you are not able to use the stairwell, and there is no evidence of fire or smoke please remain in your unit until help arrives.

Occupants must respond to every alarm as if it were a real emergency situation. In the event of a fire alarm, the elevators should not be used. The building should be evacuated immediately at the sound of an alarm. Evacuation should be made via the nearest safe exit. Upon exiting the building occupants must remain outside. Under no circumstance is an individual allowed to re-enter a building that is in alarm. Re-entry can only be made after an “all-clear” signal is given by the Fire Department and the fire alarm system is re-set.

Arell Harris

General Manager, CAM  
Site Manager